



**London Borough of Sutton
Primary School Expansion Programme:**

**Options for the possible expansion of
Junior Schools from September 2015**

Cheam Common Junior

The Federation of St Elphege's Catholic Junior

St Mary's Catholic Junior



CONSULTATION PAPER

The Council wants to hear your views on these important proposals. If you would like to receive this document in a different format or different language, please contact 020 8770 5000.

January 2014

CONSULTATION ON OPTIONS FOR THE POSSIBLE EXPANSION OF JUNIOR SCHOOLS FROM SEPTEMBER 2015

As you may be aware, there has been a rising demand for primary school places in the Borough in recent years. This could continue for the foreseeable future. We have therefore increased the number of primary school places to meet this demand starting with the first phase of the Primary Expansion Programme from September 2011, followed by further phases of expansion from September 2012 and 2013. When the programme is completed an additional 18 forms of entry (FE) will have been provided which will have required investment of just over £60m. In all, 15 primary schools have been expanded so far of which 3 are infant schools. It is now necessary to make the necessary arrangements for the expansion of their linked junior schools. These places will come into operation from September 2015. We believe that through expansion of these schools we will be able to place every Sutton child requiring a school place .

We are now consulting with a wide range of interested parties including parents, carers and professionals working in education and related sectors to find out their views on the suggestions for the expansion of the junior schools set out in this document.

I am pleased to let you have a copy of our consultation document. We have also included at Appendix 1 a number of Frequently Asked Questions, which I hope are helpful and informative, and at Appendix 2 there is a response form for you to use.

Should you require any further copies of this document, they can be downloaded from the Council's website: www.sutton.gov.uk. The consultation page has a direct link from the home page. Alternatively, please e-mail to primaryexpansion@sutton.gov.uk with your request.

This consultation starts on Monday 6 January 2014 with the last date for responding to the consultation being Friday 14 February 2014.

There will be a series of open public meetings held at each of the schools which are the subject of this consultation. Details are set out on page 4 inside.

Your views are important to us and the Council wishes to hear from as many people as possible during this consultation. I look forward to receiving your response.

Tolis Vouyioukas
Strategic Director of Children, Young People and Learning Directorate

1. INTRODUCTION

This consultation document explains the Local Authority's proposals to create additional places in Year Three (Y3) for September 2015. Your views are important to us, so please take the opportunity to express your opinion on the proposals in this document.

For a number of years during the 1990s and early 2000s the Borough experienced falling pupil rolls and therefore undertook the necessary action to manage that situation by removing capacity in a number of primary schools. However, over the course of the last four to five years there has been a marked upturn in the number of births and we have had to increase capacity by a total of 18FE to meet the additional demand for places at reception year; This is now feeding through to the first year of Key Stage 2 and, in the case of the 3 infant schools which previously have been expanded, will require the expansion of their corresponding/linked junior schools from September 2015.

Data on the number of births in the Borough indicates that there will be a continued rise in demand for school places, certainly for the next five years or so. The Local Authority has a core duty to ensure there are sufficient places to meet the needs of its children and families

Accordingly, we will monitor the level of future demand carefully because there are indications that a further 2FE could be required to meet the demand from 2015 or 2016. If this proves necessary, it is probable that an entirely new provision will have to be established. This provision could be linked to an existing school or be either a free school or an academy.

2. TIMETABLE FOR CONSULTATION

DAY/DATE	EVENT/KEY POINT
Monday 6 January 2014	Start of public consultation on possible primary school expansions.
Friday 14 February 2014	End of 1 st stage consultation on possible primary school expansions.
Thursday 13 March 2014	Children, Families and Education Committee – To consider consultation responses and authorise the publication of Statutory Proposals proposing to expand schools where necessary.
Tuesday 18 March 2014	End of the “call in” period relating to scrutiny of decisions made by the Council.
Thursday 24 April to Thursday 22 May 2014	Publication of Statutory Proposals with a Representation Period of 4 weeks during which comments and objections may be made
Thursday 26 June 2014 (TBC)	Children, Families and Education Committee – Final decision (determination) of Statutory Proposals....
September 2015	Delivery of Key Stage 2 building projects and admission of expanded intake to schools.

3. THE CONSULTATION PROCESS

Publication of this document marks the beginning of the consultation process to create additional places for September 2015 in the schools identified: Cheam Common Junior; The Federation of St Elphege's Roman Catholic Junior and St Mary's Roman Catholic Junior. This document will be made widely available and circulated to all schools and to other statutory consultees. It will also be available via the Council's website www.sutton.gov.uk

The consultation period will end at 5pm on Friday 14 February 2014. If you wish to express any views or comments on the proposals, please let us have your response by no later than the above time and date. All views and responses will be carefully considered before any further decisions on the proposals are made.

There will be a number of public consultation meetings arranged to look at expansion of schools in general but, in particular, the proposals as they relate to the junior school at which the meeting is held. All meetings will, however, be open to all parents, including those of the linked infant school, along with members of the public who are interested in finding out more about the proposals.

AT SCHOOLS

29 January 2014	Cheam Common Junior	7.00pm at the School
16 January 2014	Federation of St Elphege's Catholic Junior	7.00pm at the School
28 January 2014	St Mary's Catholic Junior	7.30pm at the School

AT LOCAL AREA COMMITTEES

21 January	Carshalton and Clockhouse (for St Mary's Catholic Junior School)
4 February	Beddington and Wallington (for St Elphege's Catholic Junior)
30 January	Cheam North and Worcester Park (for Cheam Common Junior)

Following the end of this period of public consultation, a report will be submitted to the Council's Children, Families and Education Committee (CFEC) at its 13 March 2014 meeting detailing responses received and any issues raised during the consultation period. The CFEC will consider these responses before deciding whether to take the proposals forward through the publication of Statutory Proposals, which are formal legal documents in which the precise changes to be made are set out.

The proposed expansions of the three junior schools will all require significant enlargement in the physical capacity of the school's buildings through a major building project. In addition, for each of the schools involved, expansion will require an increase in the Published Admission Number (PAN) with effect from September 2015. In the case of Cheam Common Junior, the Local Authority is responsible for the admission arrangements but in the case of St Elphege's and St Mary's, because

they are Catholic Voluntary Aided schools, the Governing Body is the Admission Authority. Views expressed in the representation period will be considered before a final decision is made. This final decision is likely to be taken during the summer 2014 term.

If a final decision cannot be made at that time, then the proposals will be referred to a third party, the Office of the Schools Adjudicator, which will decide them. There is also some scope for certain interested parties – the governing body of the school to which the proposal relates and the local dioceses – to appeal to the Schools Adjudicator following the determination of the statutory notice if they disagree with the decision.

4. EXPRESSING YOUR VIEWS

You can respond to this consultation in the following ways:

- Complete the attached response form and return it via post to Pupil Based Commissioning London Borough of Sutton, FREEPOST CN2117, Stonecourt, Civic Offices, St Nicholas Way, Sutton SM1 1BR.
- Email Sutton Council at: primaryexpansion@sutton.gov.uk
- Complete the response form on Sutton's website www.sutton.gov.uk. Search on Consultation – Primary School Expansion Programme.
- Fax your response to Sutton Council on 020 8770 6564.

5. BACKGROUND

Primary Education in Sutton

There are currently 41 primary schools in Sutton of which 27 are Community Schools, 2 are Foundation Schools, 3 are Academies, 4 are Church of England Voluntary Schools and 5 are Roman Catholic Voluntary Schools. 27 of these schools are all-through primary schools and there are also 7 infant and 7 junior schools. The number of primary pupils attending Sutton's schools in summer 2013 was 14,534. This is projected to rise to 16,331 by September 2015 and 17,255 by September 2017. There are currently 2535 permanent places available for first admissions into reception year, which should increase by 30 places to 2565 places from September 2015 following the implementation of all of the primary expansion projects.

The need for additional primary places

Until late in 2008, there was little or no indication that there would be a marked increase in levels of demand and therefore there were no plans to expand school provision. However, the continued increase in births has led to a significant increase in primary numbers. This has meant that the Council has had to focus the majority of its schools' capital resources into the provision of additional accommodation in order to meet our statutory duty of providing sufficient pupil places.

Projections by the Greater London Authority have indicated that after the current peak through to 2015, demand will then plateau. This level of demand will nonetheless be significantly higher than the level of recent years. Clearly, such projections into the medium term future have to be considered with caution and the emerging situation monitored on a year by year basis with plans amended accordingly.

Another factor which is further increasing the level of demand for pupil places in Sutton is the increase in the transfer rate from birth to reception year. This has increased in recent years and for the September 2013 admissions round was just below 90%. 1% increase in the transfer rate roughly equals an increase in pupil place demand by one form of entry, or 30 additional places at reception year. The increase in required pupil places is not only an issue in Sutton but is a national issue, particularly in London Boroughs where over 64% of the growth in demand for pupil places across the country is being experienced.

Whilst acknowledging that birth rates could eventually plateau to a 'steady state' in the next 2 to 3 years, it is also important to note that birth data is not the only factor that needs to be considered. Migration from the inner London Boroughs in response to proposed changes in housing benefit may also further impact on the increase in demand in Sutton.

Analysis has been undertaken of the pattern of births across the Borough. This continues to show a 'hot spot' of births in the Central Sutton area which remains the area of greatest pressure followed by the east of the Borough. Using pupil postcodes in reception for previous annual cohorts shows that the "transfer rate" from birth to reception varies markedly across the Borough, and can fluctuate significantly from year to year at ward and planning area level.

6. THE PROPOSALS

Schools proposed for expansion in 2015

Following the expansion of their feeder infant schools in 2012 and 2013, further discussions have been reopened with the governors of 3 junior schools where the increased Key Stage 1 year groups will be feeding through into Key Stage 2 by September 2015. There will therefore be a need for expansion by 1 FE (i.e. the provision of additional accommodation coupled with an increase in the Published Admission Number (PAN) of 30) to accommodate these larger year groups.

The following schools are being considered for expansion by September 2015:

Cheam Common Junior (90 to 120 places at Y3 per year)

Federation of St Elphege's Catholic Schools - Junior (64 to 96 places at Y3 per year)

St Mary's Catholic Junior (60 to 90 places at Y3 per year)

The feedback from this consultation for all 3 schools will be reported to the Council's elected members in March when a decision to proceed to the next stage of the overall processes involving the formal publication of Statutory Proposals will be taken. Following this stage, the Council would be in a position to take the final decision as to which schools to take forward for expansion for September 2015 during the summer 2014 term.

The schools have been identified on the basis that:

- they are linked to infant schools which have expanded.
- they can be expanded (able to accept more pupils i.e. create additional accommodation on site);
- they are located where there is need;
- they are good schools and have the capacity to manage an increase in size;
- the expansion should provide good value for money.

Discussions will continue with respective governing bodies with regard to the precise nature of the expansion projects which will lead to feasibility work being commissioned in relation to the additional accommodation that will be required.

The Local Authority believes that it is right to expand schools with good quality permanent accommodation rather than with temporary buildings where it is possible to do so, even though this approach requires considerable capital investment. Permanent expansion enables the provision of new facilities to accommodate an additional form of entry and therefore gives parents a much greater degree of reassurance that their children's needs will be met and the most favourable outcomes for children will be achieved.

The proposals outlined in this document will be funded from Government Grant. The current estimated cost of the programme for the expansion of Sutton's primary school capacity by 18FE (which includes the 3 junior school expansions) is approximately £60 million. This programme started in 2011 and is planned to be complete by 2015.

Specific Consultees

Copies of this consultation document and the summary have been made available to the following:

Parents/Carers, Staff and Governors of primary schools proposed for expansion.

Extended Services, Community and other of the primary schools proposed for expansion.

Parents/Carers, Staff, Chairs of Governors of all other nursery and primary schools in Sutton.

Headteachers and Chairs of Governors of all secondary schools in Sutton.

Headteachers of all special schools in Sutton.

Headteachers/Teachers in Charge of Pupil Referral Units in Sutton.

Children's Centres.

Principal of SCOLA.
Principal of Orchard Hill College.
Principal of Carshalton College of Further Education.
All elected members (councillors) of the London Borough of Sutton.
Chairs of all Sutton Local Committees.
Directors of Children's Services of neighbouring Local Authorities (Merton, Croydon, Richmond, Kingston and Surrey).
MPs and MEPs.
Local Dioceses – Church of England and Roman Catholic.
Chair of the Sutton Schools Forum.
Chair of the Sutton Admissions Forum.
Chair of the Sutton Primary Headteachers Group.
Chair of the Sutton Secondary Headteachers Group.
All Strategic Directors (London Borough of Sutton).
All Executive Heads of Service (London Borough of Sutton).
Secretaries of relevant Trades Unions and Teachers Professional Associations
Sutton Racial Equality Council.
Chair of Early Outcomes and Extended Services Partnership.
Chair of Sutton Voluntary Sector Forum (Children and Families).
Chief Executive, Sutton and Merton Primary Care Trust.
Metropolitan Police – Area Commander, Sutton.
Early Years and PVI settings.
GPs.
Young Advisors Faith and Belief Forum.

FREQUENTLY ASKED QUESTIONS

1. Why are you consulting about the expansion of these junior schools? They were involved in consultations a few years ago.

The previous consultations were to do with addressing the immediate need for additional places at first admission into Reception Year and were therefore focused primarily on the enlargement of the three infant schools. The formal legal changes which were contained within the Statutory Proposals were to do with the enlargement of the infant schools only.

All those involved, however, recognised that particular consideration would have to be given to the subsequent expansion of the corresponding junior schools as the larger year groups of children work their way through the system and approach Year 3 at the start of their Key Stage 2 careers. Therefore at the time that the enlargements of the infant schools were agreed, the understanding between the Local Authority and the Governors of the junior schools was that the enlargement of those schools would follow on in due course and be fully supported by the Local Authority. Capital funding was also identified for the necessary accommodation at the three junior schools.

However, the Law currently requires consultation specifically to do with the expansion of the junior schools and this is why the Local Authority and Governors have embarked upon this consultation.

This will also mean that parents and other interested parties have the opportunity to discuss proposed developments and to become involved in the processes for further development of the schools involved. It should also be possible to understand better how the transformation to a larger school will be managed and how matters such as pupil transfer and induction and curriculum continuity can best be managed.

2. How certain are you that your pupil figures are correct up to 2017?

As has been indicated above, the overwhelming majority of children who will be entering Year 3 of the three junior schools are already in the system because they are already attending the corresponding infant schools (or are attending nursery or other pre-school provision). It is possible too that other children could be admitted, for example, children from families moving into the Borough who need a place at Year 3.

We, therefore, are planning for a level of school place capacity at Year 3 where we anticipate recruitment will be strong with, in effect, all of those children in Year 2 who require a place transferring to the junior school in Year 3.

3. What about after then?

We monitor the birth and other demographic data along with the pupil numbers on school rolls on a regular and systematic basis. As new data becomes available and if there are changes in factors

such as the transfer rate from birth to reception year or the levels of in and out migration, for example, we adjust our projections accordingly. Clearly, the further into the future we project, the less confident we can be about absolute accuracy. In practice it is found that pupil number projections over a five year period are accurate within a few percent. These considerations apply equally to admission of pupils at Reception Year as well as to transfer to junior schools. We are therefore confident that the enlarged junior schools should recruit strongly into the foreseeable future and will be good, successful schools as a consequence.

4. How can you be certain where exactly it is in the Borough that additional places are needed?

The Office of National Statistics produces birth data according to postcode which enables us to plot the numbers of births by each of the wards within the Borough. Accordingly we are aware of where there are “hotspots” in terms of increases in the numbers of births across the Borough. Worcester Park has been one such “hotspot” and recruitment to Catholic schools, which draw from a wider area, has also been strong in recent years.

In practice, because we find that children will travel to schools outside of their home ward, it is better to manage the planning of school place provision on an area basis. Sutton has been divided into four review areas, each comprising four or five wards – Central, North, West, East – and this level of analysis informs our planning.

5. How are schools identified for expansion?

We identified at the outset of the process when the Primary Expansion Programme commenced in 2010, schools which, on the face of it could contribute to the expansion process and others which were unlikely to be strong or sensible candidates. For example, schools on very restricted, built-up sites or those in areas which were not near to areas of growth were not investigated further. We have also had detailed discussions with Headteachers and Governing Bodies of a small number of schools, who, in the end, concluded that they could not support any proposals for their school’s expansion.

Accordingly, we undertook with our architectural consultants, initial feasibilities at a number of schools to explore whether it would be possible to expand the schools at a reasonable cost while still being able to offer a range of high quality facilities for the children attending the school.

Schools have been identified on the basis of their match with the following criteria:

- they can be expanded (able to accept more pupils i.e. create additional accommodation on site);
- they are located where there is need;
- the linked infant school has been expanded;
- they are good schools and have the capacity to manage an increase in size;
- the expansion should provide good value for money.

While at the outset of the expansion programme these considerations largely related to admission at Reception Year, as the cohorts have worked through the system in infant schools, they are equally valid when, as now, they need to be applied to junior schools.

6. Have you considered building one or more new schools instead of expanding existing schools?

The option of building a brand new school on a new site to provide some of the additional places needed has been considered but for a number of reasons the preferred option at the very start of the programme of primary school expansion was to make additional places available at existing schools or on an existing site. The main reasons were:

- It is very hard to find sites for new schools in the Borough without a serious impact on current open spaces and green belt.
- It is usually less costly to build an extension to an existing school than a completely new school because many facilities will already exist and will not need to be provided from scratch, as it were, and therefore potentially offers better value for money.
- Establishing a new school takes considerably longer to implement than expanding an existing school and there is greater uncertainty for the community during this process.

We have now reached the point with 18 of the 41 primary schools across Sutton having been (or about to be) enlarged, that very serious consideration has to be given to the establishment of a new school or schools. Clearly, since 2010 the matter has been kept under active review because the real possibility that additional sites would have to be identified and acquired in order to meet the Borough's requirements in accommodating the demands of a rising population. While final decisions have yet to be made, the Council is now in the process of looking at the feasibility of a new school building being established at Hackbridge, possibly from September 2015 or 2016.

7. Where do the schools currently recruit their pupils?

The origins of the pupils entering Year 3 classes in September 2013 were as follows:

	Cheam Common Junior	Federation of St Elphege's Catholic Schools - Junior	St Mary's Catholic Junior	TOTAL
Beddington North		9		9
Beddington South		24		24
Belmont		1		1
Carshalton Central	1		14	15
Carshalton South and Clockhouse		1	8	9
Cheam	3	1		4
Nonsuch	25			25
St Helier	1	2	1	4
Stonecot	3			3
Sutton Central		2	6	8
Sutton North	1		3	4
Sutton South			5	5
Sutton West				
The Wrythe	1		14	15
Wallington North		7	8	15
Wallington South		6	2	8
Wandle Valley			2	2
Worcester Park	40			40
In-Borough Pupils	75	53	63	191
Out-Borough Pupils	12	7	1	20
TOTAL	87	60	64	211

8. How might the current economic situation affect the Local Authority's plans?

One of the factors that we think has contributed to the increase in the proportion of children resident in Sutton taking up places in Sutton's schools is likely to be the economic downturn with families who otherwise would have used the private sector or who would have moved out of the Borough to the shires looking to maintained schools for their children's education. There is also an increasing trend, because of changes relating to housing support, for children to move into the Borough from Inner London. It may also be that the high quality of provision in Sutton's schools is attracting parents from immediately outside the Borough who are finding it more difficult to secure places at schools in their home borough.

9. If the proposals are agreed, how will that affect pupils already in the schools where these changes are planned?

Whenever there is a change to the organisation of the Local Authority's schools, every effort is made to ensure that the quality of education and the welfare, safety and security of pupils continues to be given the highest priority. Because these proposed changes involve junior schools, there is the issue of being able to provide a greater level of certainty to families whose children are due to transfer that a place will be available and that the transfer will be managed well without undue stress either for the children themselves or for their parents.

As far as the impact of the physical enlargement of the schools are concerned, we have an excellent track record in respect of managing major building projects at primary schools and we aim to keep disruption to a minimum both for those teaching and learning as well as for anybody who lives close to the school.

10. How will the overall expansion programme be funded?

Because the pressure of demand on Sutton's school places has been recognised by Central Government, the Council has been successful in its bids for what is known as Basic Need Capital Funding. Therefore it has been possible to allocate a considerable amount of this capital funding to support primary school enlargements. This, coupled with other capital resources that the Council was obliged to invest in the Programme at the outset in 2011, has enabled the necessary works to proceed. Current estimates of the funding required for all of the developments proposed up to September 2016 are in the order of £60m. Of this, indicative capital sums have been identified for the junior school enlargements that are the subject of this consultation.

11. Can the Local Authority insist that a school should expand?

The Local Authority has a core responsibility to secure sufficient school places for the needs of its population and has the power to require a LA maintained school to expand. This applies to all categories of school – Community, Voluntary (largely faith), Foundation and for schools in the mainstream and special sectors.

The Local Authority does not, however, have such a power in respect of an Academy or a Free School even though it has a function as the strategic commissioner of school places and that function includes identifying the need for additional place provision in the schools within its area.

One way of expanding a school would be by increasing the number of pupils to be admitted by changing what is known as the Published Admission Number (PAN). However, when the intake is increased it is also usually necessary to expand the buildings of the school physically. Both of these processes have to follow procedures laid down by regulation and it is possible for interested parties such as governors and parents to contribute to the processes. It is also possible at the end of these processes once a formal decision has been taken by the Local Authority to expand the school, for those who are unhappy at the proposed developments, to appeal to an independent third party – the Schools Adjudicator.

It is also often possible through discussion with local Councillors to have proposals or decisions examined under the scrutiny procedures and for the Council to be asked to reconsider the matter.

Response Form: Primary School Expansion Programme:

- Cheam Common Junior School
- St Elphege’s Catholic Junior School
- St Mary’s Catholic Junior School

Which of the above schools is closest to your home?			
Do you support the proposal to expand the following schools?			
	YES	NO	NOT SURE
Cheam Common Junior (By 1 FE)			
St Elphege’s Catholic Junior (By 1 FE)			
St Mary’s Catholic Junior (By 1 FE)			

Please use the space provided below to add any comments or views on the proposed primary school expansions.

For monitoring purposes, please could you provide the following details:-

Capacity in which responding:

Parent/Carer	<input type="checkbox"/>	
Pupil	<input type="checkbox"/>	
Headteacher	<input type="checkbox"/>	

Member of School Staff	<input type="checkbox"/>	
Governor	<input type="checkbox"/>	
Other	<input type="checkbox"/>	

School or organisation you represent, if any:

I am: Male Female

My ethnic origin is:

White (British or Irish)	<input type="checkbox"/>	White British	<input type="checkbox"/>
Black (Caribbean)	<input type="checkbox"/>	White (other)	<input type="checkbox"/>
Black (Other)	<input type="checkbox"/>	Black (African)	<input type="checkbox"/>
Bangladeshi	<input type="checkbox"/>	Indian	<input type="checkbox"/>
Chinese	<input type="checkbox"/>	Pakastani	<input type="checkbox"/>
Mixed (White & Black Caribbean)	<input type="checkbox"/>	Asian (Other)	<input type="checkbox"/>
Mixed (White & Asian)	<input type="checkbox"/>	Mixed (White & Black African)	<input type="checkbox"/>
Other (please state)	<input type="checkbox"/>		

My post code is:

Please complete the attached response form and return it:

- By post to Primary Consultation, Pupil Based Commissioning CYPLD, London Borough of Sutton, FREEPOST CN2117, Stonecourt, Civic Offices, St Nicholas Way, Sutton, SM1 1BR
- By e-mail to Sutton Council at: primaryexpansion@sutton.gov.uk
- By completing the response form on-line on Sutton's website www.sutton.gov.uk. Search on Consultation – Primary School Expansion Programme.
- By fax to Sutton Council on 020 8770 6564

The last date for responding to the consultation is Friday 14 February 2014

Thank you for taking the time to complete the response

If you, or someone you know, need a translation of any part of this document please tick the box for the language required and complete the form below. Telephone 020 8770 5000 for more information.

Nëse ju ose dikush që njihni ka nevojë për një përkthim të ndonjë pjese të këtij dokumenti, ju lutemi shënoni me v kutinë për gjuhën e kërkuar dhe plotësoni formularin e mëposhtëm. Për më tepër informacion telefononi numrin 020 8770 5000.

Albanian

إذا كنت أنت، أو شخص آخر تعرفه، بحاجة إلى ترجمة لأي جزء من هذه الوثيقة، فيرجى وضع إشارة في الخانة الخاصة باللغة المطلوبة وإكمال الاستمارة أدناه. ومن أجل الحصول على المزيد من المعلومات يرجى الاتصال بالهاتف رقم 020 8770 5000.

Arabic

যদি আপনার, অথবা আপনার পরিচিত কোন লোকের, এই দলিলাটির কোন অংশের অনুবাদের দরকার হয়, তাহলে যে ভাষায় অনুবাদের দরকার সেই ভাষার পাশের খালি ঘরে টিক চিহ্ন দিন এবং নিচের ফর্মটি পূরণ করুন। এই ব্যাপারে আরো তথ্য বা খবরাখবরের জন্য 020 8770 5000 নম্বরে ফোন করুন।

Bengali

જો તમને, અથવા તમે જાણતા હોય તેવી કોઈ વ્યક્તિને આ દસ્તાવેજના કોઈ પણ ભાગના તરજૂમાની જરૂર હોય તો, કૃપા કરી જોઈતી ભાષાના બોક્ષમાં નિશાની કરી અને નીચેનું ફોર્મ પૂરું કરો. વધારે માહિતી માટે 020 8770 5000 ઉપર ફોન કરો.

Gujarati

यदि आपको, या किसी और को जिसे आप जानते हैं, इस दस्तावेज़ के किसी भाग का अनुवाद चाहिए तो कृपया वांछित भाषा के बक्स में सही का निशान लगाकर नीचे दिए हुए फार्म को भर दें। अधिक जानकारी के लिए 020 8770 5000 पर टैलीफोन करें।

Hindi

如果你或你認識的人需要將此文件之任何部份翻譯，請在所需的語言上打✓，並填妥下列表格。要索取更多資料請致電020 8770 5000。

Chinese

اگر آپ کو، یا آپ کے کسی جاننے والے کو اس دستاویز کے کسی حصہ کے ترجمے کی ضرورت ہے تو براہ مہربانی مطلوبہ زبان کے خانے میں ٹیک کا نشان لگائیں اور نیچے دیا گیا فارم مکمل کریں۔ مزید معلومات کے لئے فون نمبر 020 8770 5000 پر رابطہ کریں۔

Urdu

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